

**WORKFORCE DEVELOPMENT BOARD**  
**Executive Committee Meeting Minutes**  
**September 4, 2003**

WDB Chair, Marilyn Potgiesser, called the Executive Committee meeting to order at 7:30 a.m. in Room 128A at the Kalamazoo Valley Community College Arcadia Campus, 202 North Rose Street, Kalamazoo, Michigan.

**WDB Members Present:** Thom Brennan (PS), Susan Einspahr (PS), Lisa Godfrey (PS), Joe Herdus (PS), Jerry Love (PS), Marilyn Potgiesser (PS), Suprotik Stotz-Ghosh (CBO). Membership – 9, Attendance 7 (78%), PS (83%)

**MWA Staff Present:** Kathy Olsen, Kara Stewart, Bob Straits

**I. Meeting Minutes**

**MOTION:** Motion made by Jerry Love and supported by Lisa Godfrey to approve the WDB Executive Committee meeting minutes of August 7, 2003. **Vote: Unanimously approved.**

**II. Committee Reports**

**A. Executive Committee –**

**1. Plans**

- a. Michigan Works System Operation Grant 2004** - Bob Straits reported the Michigan Works System Operation Grant is for the overall operation of the Michigan Works Service Centers in Kalamazoo and St. Joseph Counties. The plan includes a breakdown of funds earmarked for marketing and public information, service center transition costs, and service center development and coordination.
- b. Trade Adjustment Act (TAA)/North American Free Trade Agreement (NAFTA) 2004** - Bob Straits reported the TAA/NAFTA Program Grant is for the period beginning October 1, 2003 through September 30, 2004. The purpose of this grant is to provide employment and training assistance to workers that are displaced from their job due to plant closure or substantial layoffs due to the adverse impact of foreign trade.

**MOTION:** Motion made by Joe Herdus and supported by Susan Einspahr to approve the Michigan Works System Operation Grant 2004 and the Trade Adjustment Act (TAA)/North American Free Trade Agreement (NAFTA) 2004. **Vote: Unanimously passed.**

**2. WDB Reappointments and Appointments**

**MOTION:** Motion made by Thom Brennan and supported by Susan Einspahr, to approve the WDB appointment of Margie Hojara-Hadsell, representing rehabilitation services and replacing Lynne Centa for the balance of a two year term beginning immediately and ending December 31, 2004, and to approve the appointment of Bernie Stankewicz, representing education for the balance of a two-year term beginning immediately and ending December 31, 2003 and for a two-year term beginning January 1, 2004 through December 31, 2005. **Vote: Unanimously approved.**

**MOTION:** Motion made by Thom Brennan and supported by Susan Einspahr to approve the WDB reappointments for two-year terms beginning January 1, 2004 and expiring December 31, 2005. The voting was as follows:

To approve the reappointment of David Allen; representing economic development, John Boss, representing labor; EllenKisinger-Rothi representing a community based organization and private sector representatives Diane Donovan, Mark Fricke, Mary Oudesma and Pat Pangburn.

**Vote: Unanimously approved.**

