



A Private-Public Partnership Serving Kalamazoo and St. Joseph Counties
222 S. Westnedge Avenue, Kalamazoo, Michigan 49007-4628

**Workforce Development Board
Executive Committee Meeting Minutes
July 7, 2005**

WDB Chair, Thom Brennan called the meeting to order at 7:37 a.m. at the Upjohn Institute for Employment Research, 300 S. Westnedge Avenue, Kalamazoo, Michigan.

Members Present: Thom Brennan (PS), Tom Drabik (PS), Myra Johnson (PS), Jerry Love (PS), Mary Oudsema (PS), Pat Pangburn (PS), Marilyn Potgiesser (PS)
Membership 11, Attendance-7 (70%), PS-7 (100%)

Other WDB Members Present: Dennis Berkebile (PS), Margie Hojara-Hadsell (MRS), Linda Marcon (PS)

MW Staff Present: Kathy Olsen, Craig Schreuder, Bob Straits, Jim Walters

Guests Present: Mike Anderson (Kalamazoo County, Sheriff), Sue Berkebile (WEUI), John Davis (DHS), Denny Frey (Goodwill), Bob Harrison, (LMC), Tim Herman (WEUI), Brian Johnson (Kalamazoo County Commissioner), Ron Kramer (WMU), Joanne Lowery (WEUI), Curt Mastos (HRDI), Dolly Roselip (ETC), Frank Weichlein (Kalamazoo County Juvenile Home), Tammy Woodhams (Kalamazoo Criminal Justice Council)

I. Presentation: Kalamazoo Criminal Justice System – WDB Member Tom Drabik welcomed those in attendance and introduced the guest speakers. Sheriff Mike Anderson gave an overview of the Kalamazoo County criminal justice facilities and the elements of the Kalamazoo County Justice Facilities Bond Proposition and Preventive and Correctional Programs. He explained the proposal calls for a continuum of services, jail expansion, a new juvenile justice center, and the consolidation of existing programs. Frank Weichlein reported on the condition of the Kalamazoo County Juvenile Home, built in 1936, and the needed updates and repairs. Dr. Ron Cramer from WMU explained the proposal is a broad plan that includes a continuum of programs and services. Four components of the plan include social prevention of crime, community based corrections and intervention, corrections/jail based rehabilitation, and the re-integration of ex-offenders into the community. Tammy Woodhams explained there are connections with other partnering agencies throughout the plan. Michigan Works and the subcontractors operating employment and training programs are strong partners and their staff are involved at many levels. In closing Tom Drabik asked for individuals to support the proposal through public endorsement, letters to the editor, and voting yes. He thanked Mary Oudsema and the Kalamazoo Gazette for educating the public regarding the issues and he thanked the Workforce Development Board for their time and attention.

II. Approval of Minutes – Kathy Olsen reported there are two corrections to be made to the WDB Executive Committee meeting minutes of June 2 that were included with the agenda packet for today’s meeting. Under Section I, the date of “February 3” was corrected to read “March 10.” Under section IV the sentence “This is a competitive bid and Bronson is providing matching dollars” was corrected to read: “This is a competitive bid and KVCC and Bronson are providing match dollars as part of the proposal.”

Motion made by Mary Oudsema and supported by Marilyn Potgiesser to approve the Workforce Development Board Executive Committee meeting minutes of June 2, 2005 with the corrections as stated. Motion carried.

III. Committee Reports

A. Executive Committee

1. Plans – Craig Schreuder asked for approval of workforce development plans. He reported the allocations for the 2005 program year include estimated carry-in funding. The WIA Adult Services PY05 Program Plan for core, intensive and training services to adult participants was allocated \$744,102. The WIA Dislocated Worker PY05 Program Plan for services to dislocated workers and Rapid Response intervention to companies facing closure or substantial layoff was

allocated \$1,003,306. The primary Youth Services PY05 Program Plan was allocated \$1,182,938 along with supplemental allocations in the amount of \$29,498. The youth program incorporates service strategies that consider the differing needs of younger and older youth. The program provides eligible youth seeking academic and employment success with a comprehensive range of resources to improve their education and skill competencies as well as effective employer connections. The allocation for PY05 One Stop Service Center Operations was \$127,917 for operating the service centers located in Kalamazoo and Three Rivers. The allocations for PY05 Capacity Building and Professional Development was \$24,000. Employment Services PY05 allocations to provide basic labor exchange services designed to assist job seekers in finding employment was \$486,127. An additional amount of \$35,258 was allocated for a Re-employment Services Plan to supplement employment services. An additional allocation in the amount of \$9,184 in Trade Readjustment funding was received to support individuals affected by layoffs and closures that were impacted by foreign trade. These funds will be used to meet obligations for current participants for the year ending September 30. The Kalamazoo-St. Joseph Michigan Works Area is returning \$34,750 in Food Assistance allocations that will be redistributed to another Michigan Works Area in need.

Motion made by Jerry Love and supported by Tom Drabik to approve the PY05 plans for the WIA Adult Program, the WIA Dislocated Worker Program, the WIA Youth and WIA High Concentration Youth Programs, Service Center Operations, Capacity Building and Professional Development, Employment Services, and Re-employment Services; and to approve the additional funding for Trade Readjustment Assistance for FY05; and for the return of Food Assistance FY05 funding. Motion carried.

B. Monitoring and Evaluation Committee – Myra Johnson reported the Monitoring and Evaluation Committee devoted a couple of meetings for self-evaluation. The May meeting was used to discuss the Committee’s focus and the June meeting was used to gather input from employers using the service center. Employers represented at the June meeting included a temporary agency and a home care provider. A third employer, National City, was unable to attend, however provided written comments. In September the Committee will meet with local service providers to gather additional input and to convey the Committee’s focus for the new program year.

C. Marketing Committee – Mary Oudsema reported Michigan Works staff throughout the state are working on a state-wide marketing plan. A number of Michigan Works! billboards are on display in the Kalamazoo-St. Joseph Michigan Works Area.

IV. Staff Reports - Bob Straits reported at the State level, the CEO of MEDC, Don Jakeway, is being reassigned to work on international economic development beginning September 1, 2005. At the federal level, the Workforce Investment Act (WIA) and Temporary Assistance to Needy Families (TANF) legislation still has not been reauthorized. Locally, we will continue to operate the workforce development programs using new common performance measures as well as 17 old measures, that have not been removed; and of which incentive funding is based on.

V. Members Time – Tom Drabik thanked everyone again for their attendance at today’s meeting.

VI. Citizens Time - Curt Mastos expressed a concern regarding telecommunications at the Three Rivers Service Center. Michigan Works staff and the service providers agreed to discuss the matter following the meeting.

VII. Next Meeting - The next Executive Committee meeting is scheduled for Thursday, August 4, 2005 at 7:30 a.m. at Michigan Works/Upjohn Institute. The RFP Committee will meet immediately after the August 4 Executive Committee meeting. The next full WDB meeting is scheduled for September 8, 2005 and the next Monitoring and Evaluation Committee meeting is scheduled for September 15. The annual Michigan Works for People Conference is September 11-13, 2005.

VIII. Adjournment – With no further business to discuss the meeting was adjourned at 9:00 a.m.

Robert A. Straits

Date

Thom Brennan

Date